

Approved by the resolution of the
General Meeting of the Chamber of
Legal Consultants “Kazakhstan Bar
Association”

August 2, 2019



REGULATION
on the Associate Membership
of Attorneys-at-Law and Foreign Lawyers in the Chamber of Legal
Consultants
“Kazakhstan Bar Association”

This Regulation determines the legal status of the associate members of the Chamber of Legal Consultants “Kazakhstan Bar Association” (hereinafter the Chamber), terms, procedure for admission, withdrawal and exclusion from the Associate Membership of the Chamber.

1 Legal Status of the Associate Member of the Chamber

1.1 Associate members of the Chamber can be only foreign citizens with higher legal education and attorneys-at-law of the Republic of Kazakhstan, recognizing the main purpose and principles of the Chamber’s activity who expressed their consent to join the Chamber as an associate member, having technical, financial and other opportunities to resolve the objectives to be achieved by the Chamber, and to expand mutually beneficial cooperation, which meet the following requirements:

- to file an application to the name of the Chairman of the Chamber;
- to pay a membership fee;
- to have recommendations of the Chairman of the Chamber or members of the Chairman of the Chamber.

1.2 The Associate Member of the Chamber shall have the right:

- To participate in the management of the Chamber’s business, i.e. have a consultative capacity at the General Meeting of the members of the Chamber. In the adoption by the General Meeting of the members of the Chamber of decisions on the agenda a consultative capacity of the associate member is not taken into consideration during votes counting;
- At his/her discretion to withdraw from the associate membership in the Chamber;
- To propose items for the agenda of the General Meeting of the members of the Chamber;
- To apply to the Chamber’s governing and specialized bodies on any issues related to his/her activity;
- To transfer property into the Chamber’s ownership in the procedure established by the Chamber’s Charter;
- To participate in the drafting of the documents determining main directions of the Chamber’s activity;
- To advance proposals aimed at protecting his/her interests and improving the activities of the Chamber and its members;
- To use consulting, informational and other services provided by the Chamber;
- The associate members can participate in the work of the committees, commissions and workgroups.

1.3 The Associate Member shall:

- - perform the decisions of the General Meeting and other governing and controlling bodies of the Chamber, comply with the provisions of the Chamber’s Charter and internal documents;

- - participate in the Chamber's activity;
 - - pay the membership fee in the established amount and procedure;
 - - not disclose confidential information on the Chamber's activity.
- 1.4 The rights of the associate member cannot be transferred to third persons.
- 2 Documents required for admission of an associate member of the Chamber**
- 2.1 To be admitted as an associate member of the Chamber a foreign citizen and attorney-at-law of the Republic of Kazakhstan shall provide the following documents:
- an application and a filled-in questionnaire;
 - an application shall be attached with the notarized copies of the documents (with their translation into the state and Russian languages) confirming the identity of an applicant and a diploma of higher legal education (an identity card or another document confirming the status of the attorney-at-law).
- 3 Application acceptance procedure**
- 3.1 Upon receipt from the applicant of all documents specified in clause 2.1 of this Regulation, the Management Board of the Chamber shall consider an application for admission of an associate member of the Chamber and the documents attached thereto and adopt a decision on accepting or refusal to accept an application. The decision on the refusal to accept an application shall be made in writing.
- 3.2 The grounds for refusal to accept an application for admission of an associate member of the Chamber can be the absence of at least one of the documents to be provided in accordance with clause 2.1 of this Regulation and/or execution of the documents in violation of the requirements of clause 2.1 of this Regulation.
- 4 Refusal of admission as an associate member of the Chamber**
- 4.1 The grounds for refusal to admit as an associate member of the Chamber shall be:
- Inconsistence of a candidate with the requirements of the legislation of the Republic of Kazakhstan, the Charter of the Chamber and this Regulation;
 - Incomplete and unreliable data contained in the documents provided by the candidate.
- 4.2 In the event of refusal to admit as an associate member of the Chamber, a candidate shall within five days be provided with a notice of refusal to admit as an associate member of the Chamber without specifying the grounds for refusal.
- 5 Amount of and procedure for payment of membership fees and regular installments**
- 5.1 The amount of the annual membership fee of the associate member of the Chamber shall be established by the General Meeting of the members of the Chamber and shall comprise 50% of the amount of the annual membership fee for the respective year established by the General Meeting of the Chamber for the members of the Chamber.



- 5.2 The membership fees of the associate members of the Chamber can be paid only from the monetary funds.
- 5.3 The membership fees shall be paid only after filing an application and a respective package of the documents on admission into the members of the Chamber.
- 5.4 If the associate member of the Chamber fails to make timely payments of the annual fee, he/she can be excluded from the membership in the Chamber by the decision of the Management Board of the Chamber.

6 Termination of the membership in the Chamber

- 6.1 The associate member of the Chamber can at any time terminate his/her membership by voluntary withdrawal from the Chamber. The withdrawal from the composition of the associate membership of the Chamber shall be made by filing a written application addressed to the name of the Chairman of the Chamber. The application for withdrawal from the members of the Chamber shall be considered by the Management Board at the immediate meeting.
- 6.2 The associate member can be excluded from the Chamber at the initiative of the members of the Management Board of the Chamber.
- 6.2.1 The grounds for exclusion from the Chamber shall be:
- failure to perform the requirements of this Regulation, decisions of the General Meeting, requirements of the Charter of the Chamber;
 - violation of the requirements of the Code of Professional Ethics;
 - failure to make duly payments of annual membership fees.
- 6.3 Procedure for exclusion from the Chamber:
- The Chairman of the Chamber shall provide to the members of the Management Board of the Chamber a substantiated proposal of the initiator of exclusion;
 - a decision on exclusion shall be adopted by the consent of the majority of the members of the Management Board of the Chamber.
- 6.4 The associate member shall not bear subsidiary liability in the event of withdrawal or exclusion from the Chamber.
- 6.5 The Chamber shall not be liable for the obligations of its associate members.
- 6.6 The Chairman of the Chamber shall maintain the Register of Associate Members. The Register of Associate Members shall specify the name of the associate member, his/her/its location, date of admission, information of membership fee transfer.

7 Procedure for approval of the Regulation on Associate Members of the Chamber and amendments thereto

- 7.1 The Regulation on Associate Members of the Chamber shall be approved by the General Meeting of the Chamber. A decision on approval of the Regulation and amendments thereto shall be made by the majority of the votes of the members of the Chamber present at the General Meeting.

8 Amendments and changes to this Regulation

- 8.1 Amendments and changes to this Regulation shall be made on the basis of the respective resolution of the General Meeting of the members of the Chamber.

A handwritten signature in cursive script, appearing to be 'M. C. S. P.', located at the bottom left of the page.

